



The Wisconsin Section  
Central States  
Water Environment Association

**Minutes**  
**Board Meeting of the Wisconsin Section CSWEA**  
**November 15, 2022**  
**Teams Meeting**

**1. Introduction of Those Present – Becken**

Chair Jake Becken called the Wisconsin Section of Central States Water Environment Association Board Meeting to order at 2:05 PM on November 15, 2022. The meeting was held virtually via Teams. Jake facilitated introductions:

Board Members Present:

- a. Jake Becken, Chair
- b. Chris Lefebvre, Vice Chair
- c. Lindsey Busch, Secretary
- d. Brett Bevers, Treasurer
- e. Rachel Lee, Trustee,
- f. Cody Schoepke, WWOA Liaison

Other Members Present:

- g. Allen Williams
- h. Brent Brown
- i. Jon Butt
- j. Kevin Freber
- k. Troy Larson
- l. Natalie Lenz
- m. Matt Seib
- n. Paige Peters
- o. Rahim Ansari
- p. Glenn Tranowski
- q. Tricia Garrison
- r. Veronica Loete
- s. Jane Carlson
- t. Jay Kemp
- u. Alan Grooms

**2. Approval of Minutes of August 2022 Board Meeting – Busch**

- a. Motion to approve by Rachel Lee. Second: Chris Lefebvre, motion passed.

**3. Nominations Committee Report/Election of Officers**

- a. Vice-Chair of the Wisconsin Section (Vote)

(OVER)

- i) Mary Frances summarized the nomination of Patrick McNamara for Vice Chair. Jake Becken called for nominations three times. No additional nominations were submitted. Kevin Freber called for a motion to close the call for nominations and approve Patrick McNamara for WI Section Vice-Chair. Second: Jon Butt. Nomination approved.
      - b. Wisconsin Section Treasurer (Vote)
        - i) Mary Frances summarized the nomination of Brett Bevers for Treasurer. Jake Becken called for nominations three times. No additional nominations were submitted. Kevin Freber called for a motion to close the call for nominations and approve Brett Bevers for WI Section Treasurer. Second: Jon Butt. Nomination approved.
      - c. Wisconsin Section Trustee (Vote)
        - i) Mary Frances summarized the nomination of Matt Seib for Trustee. Jake Becken called for nominations three times. No additional nominations were submitted. Kevin Freber called for a motion to close the call for nominations and approve Matt Seib for WI Section Trustee. Second: Jon Butt. Nomination approved.
- 4. **Treasurer's Report – Bevers**
  - a. Brett summarized the Treasurer's Report, which shows a balance of \$43,300.
  - b. Motion to approve by Jon Butt. Second: Rachel Lee, motion passed.
- 5. **2023 Budget Review/Discussion – Bevers (Vote)**
  - a. Jake discussed the updates that were made from 2022:
    - i) Updated collection seminar income and expense values to better match recent years.
    - ii) Significantly increased the estimated expense for the Government Affairs Seminar to anticipate being back in person and pre-COVID attendance levels.
    - iii) Included income and expense in anticipation of an industrial seminar in 2023.
    - iv) Operations Seminar was pushed to 2023 so income and expenses were adjusted accordingly.
    - v) Expenses for DC Water Fly-in still accounts for two people.
    - vi) WEF Student Chapter support reduced from \$2,000 to \$500 due to lack of participation. Hoping this will improve to justify a higher amount.
      - a) Paige agreed that the \$500 should be sufficient, but it was suggested by several members that this be increased back up to \$2,000 to account for unforeseen expenses.
    - vii) The group looked into the bylaws to confirm there is some discretion/flexibility in the amount of funds needed for a specific line item based on the actual cost of that item.

- a) Bylaws document that as long as reserve funds are greater than \$20,000, the Section has some discretion on spending the extra funds.
    - viii) There was a suggestion to add a list of assumptions behind the various income and expenses used to develop the budget. Consider adding a note giving a discretionary dollar amount that the President can approve to adjust a line item.
    - ix) Mary-Frances estimated about \$2,000 a person to attend the 2023 YP Summit and proposed adding a line item for the YP Summit expense to \$4,000.
    - x) It was proposed to also leave the Young Professional Support amount at \$1,500.
  - b. Motion to approve with amendments of:
    - i) Increasing the Student Chapter Support from \$500 to \$2,000.
    - ii) Adding a line 52 for the YP Summit of \$4,000 (and still maintain the existing Young Professional Support amount of \$1,500).
    - iii) Adding a line item 53 for a Contingency of \$2,000 for non-seminar related discretionary support.
    - iv) Approved by Jon Butt. Second: Chris Lefebvre, motion passed.
6. **Trustee's Report** – Lee
  - a. Rachel summarized the Trustee's report.
  - b. **ACTION:** Please reach out to Rachel if interesting in helping to facilitate the webinar series for CSWEA.
7. **WVOA Liaison's Report** – Schoepke
  - a. Cody summarized the WVOA Liaison's report.
  - b. Recent conference in Green Bay had attendance of 810, which is one of the highest attendance levels they have had.
8. **Committee & Representatives Reports**
  - a. Collection System – Freber
    - i) Kevin summarized the collection system report, see attached packet.
  - b. Government Affairs – Williams
    - i) Allen summarized the government affairs report, see attached packet.
  - c. Government Affairs Seminar – Brown (no report)
    - i) Brent summarized the next seminar is February 16, 2023 in person ONLY in Fond du Lac. Topics include infrastructure funding, PFAS, 50 years of the CWA, and phosphorus.
  - d. Industrial Waste – ?? (no report)
    - i) Jake summarized the updates from the committee. They are getting some decent interest and starting to get organized. They are still looking for a chair. There will not be a nominee for the award this year.

- e. Membership – Fisher (no report)
    - i) No update.
  - f. Operations – Schoepke
    - i) Cody summarized the operations committee report, see attached packet.
  - g. Management Seminar – Klappa-Sullivan/Frances (no report)
    - i) Mary-Frances provided a brief update.
  - h. Public Education/Awareness –Garrison
    - i) Tricia summarized the public education/awareness report, see attached packet. This is Tricia’s last year of chair and is recruiting a replacement.
  - i. Watershed and Stormwater – Lindert (no report)
    - i) Natalie Lenz provided a brief summary. They have an upcoming webinar on November 17, 2022. They are looking at alternate times, locations, virtual vs in-person, etc for next year.
  - j. Young Professionals and Students Committees – Peters/Ansari
    - i) Paige summarized the young professions and students committees report, see attached packet.
  - k. Spring Biosolids Symposium – Tranowski (no report)
    - i) Glenn provided a brief update.
  - l. Energy and Resource Recovery – Seib
    - i) Matt summarized the energy and resource recovery committee report, see attached packet. Please reach out to Matt if interested in joining the committee as someone is stepping down soon.
9. **Committee Breakout Meetings (to be conducted separately as scheduled by the committee chair)**
10. **Old Business – Becken**
- a. **Actions:**
    - i) Reach out to Jon, Mary-Frances, or Jake if interested or know of someone interested in chairing the Industrial Waste Committee, helping with government affairs, or public education/awareness.
    - ii) Reach out to Jake if available to help with website updates.
11. **New Business – Becken**
- a. **Actions:**
    - i) Please reach out to Rachel if interesting in helping to facilitate the webinar series for CSWEA.
12. **Upcoming Events – Becken**
- CSWEA 2022 Stormwater Webinar – November 17, 2022
  - WI Section Operations Seminar (Green Lake, WI) – February 2, 2023
  - WI Section Government Affairs Seminar (Fond du Lac, WI) – February 16, 2023

- WI Section Spring Biosolids Symposium (Stevens Point, WI) – March 21, 2023
- CSWEA Annual Meeting (St. Paul, MN) – May 22-24, 2023
- CSWEA CSX 2023 (Kalahari Resort, Wisconsin Dells, WI) – July 12-14, 2023
- Follow CSWEA website for more updates...

13. **Adjourn** – Becken

- There being no further new business, Jon Butt motioned to approve/adjourn. Matt Seib seconded. Motion passed.
- Meeting adjourned at 3:51 pm.

14. **Actions:**

- Reach out to Jon, Mary-Frances, or Jake if interested or know of someone interested in chairing the Industrial Waste Committee, helping with government affairs, or public education/awareness.
- Reach out to Jake if available to help with website updates.
- Please reach out to Rachel if interesting in helping to facilitate the webinar series for CSWEA.

<b>Board Member</b>	<b>Assigned Committee</b>
Chair	Students and Young Professionals
Trustee	Watershed Management and Government Affairs
Past Chair	Membership and Public Education & Awareness
Vice-Chair	Collection Systems and Industrial Wastes
WWOA Liaison	Operations and Safety