



**The Wisconsin Section  
Central States  
Water Environment Association**

**Minutes of the Summer Board Meeting**

**Wisconsin Section - Central States Water Environment Association**

**August 14, 2002**

**Nine Springs WWTP Madison, Wisconsin**

A board meeting of the Wisconsin Section of Central States Water Environment Association was called to order by Chair John Olson at 3:05 p.m. on August 14, 2002 at the Nine Springs WWTP in Madison, Wisconsin.

Board Members present:

- John Olson, Chair
- Tom Sigmund, Vice Chair
- Dan Busch, Past Chair
- Carol Strackbein, CSWEA Trustee
- Bill Marten, Secretary/Treasurer

Absent were:

- Tom Kruzick, WWOA Liaison.

In addition, the following were present: Dave Arnott, Bonnie Pundsack, Tom Krueger, Steve Godfrey, Jane Carlson and Dave Taylor.

**Approval of May 21, 2002 Annual Meeting Minutes:** Carol Strackbein moved the previously distributed meeting minutes for the May 21, 2002 Annual Meeting be approved as submitted. Second by Dan Busch. Motion carried.

**Treasurer's Report:** Bill Marten presented the Treasurer's report, reporting that there was a balance in the Section's accounts of \$18,966.06 as of August 11, 2002. Tom Sigmund moved that the Treasurer's report be accepted as presented. Second by Carol Strackbein. Motion carried.

**CSWEA Trustee Report:** Trustee Carol Strackbein presented a written report. The 2002 Annual Conference was very successful, with income close to \$25,000 anticipated. There are 150 75<sup>th</sup> Anniversary booklets remaining and available from Russ Susag. The WEFTEC 2002 Local Arrangement Committee is looking for volunteers to host the Local Hosts Booth during WEFTEC in Chicago - volunteers should contact Greg Brunst at the Village of Addison. Dan Busch will serve as the Wisconsin Section Liaison to the WISILLMIN staff. CSWEA President Eric Lecuyer has formed two new ad-hoc committees, one promoting CSWEA membership to young professionals and the other dealing with CSWEA reserves.

The CSWEA reception at WEFTEC 2002 will be held Sunday evening, September 29, 2002 at the Sheraton Towers from 5-7 pm. The next CSWEA Board meeting will be held Sunday September 29, 2002 at WEFTEC. The next CSWEA Annual Conference will be held May 18-21, 2003 at the Clock Tower Hotel in Rockford, IL.

**WWOA Liaison Report:** No report was submitted. Dan Busch indicated that a WWOA Board meeting was being held on the same day as this meeting.

#### COMMITTEE REPORTS

**Collection Systems:** No report was submitted. The question was asked whether Keith Alexander had actually agreed to chair the committee. Tom Krueger reported that the Collection System Seminar had been held in Watertown and was once again a great success.

**Government Affairs:** Chair Dave Taylor presented a written report. Key points were that the PCB soil criteria was still the hottest issue because it potentially could put all biosolids land application programs out of business. He added that Ned Paschke from Madison MSD had agreed to represent the Wisconsin Section on the WDNR's CMOM - Stormwater Advisory Committee and will report directly to Dave. Dave also indicated that Jessica Garnett from Appleton was now on the committee tracking EMS issues.

Dave asked what Section policy was with regard to naming vice chairs of committees. Tom Sigmund indicated he believed a vice chair for every committee was desired to aid in transition and sharing of work-load.

Discussion occurred on the best way to disseminate Government Affairs Committee information to the Section membership. Currently reports are available on the website, but many folks don't know they are there. Dan Busch suggested making submittals to the WISILLMINN, and also suggested some type of list server similar to what WWOA had recently started might work well. Jane Carlson added that a prominent notice in the WISILLMINN reminding folks that information was available on the website might be useful.

Further discussion focused on trying to determine who from the Section was sitting on any advisory committees. It was suggested that a notice be put on the website asking individuals to notify the Section of their involvement on such committees, with the goal of getting these individuals involved into the appropriate Section committee.

**Government Affairs Seminar:** No report was submitted.

**Industrial Waste:** Chair Randy Wirtz submitted a written report. The committee is looking for new members. The committee has had difficulty finding candidates for the Industrial Environmental Achievement Award. The committee continues to track rule development, with the proposed Metal Products and Machinery, Mercury, Cooling Water Intake and Meat and Poultry Products rules discussed in the written report.

Dan Busch indicated that he was working with some members of FET and that might be a source of nominations for the Industrial Environmental Achievement Award, which he will look into. Dan added that Tom Mugan and Randy Case were presenting on the Mercury Rule at this year's WWOA conference.

**Membership:** A written report from Ken Sedmak was reviewed. Central States membership information is now available electronically, in Microsoft Access XP database

format. Ken is in possession of the database and is obtaining a software upgrade to work with it. The committee is looking for new members.

**Operations Committee & Management Seminar:** Chair Dave Arnott submitted a written report. Four operators from Wisconsin are participating in the 2002 WEFTEC Operations Challenge in Chicago, with a fifth identified as an alternate. Tom Sigmund noted that he believed the Wisconsin Section only funded up to three participants up to \$500 as partial reimbursement for expenses incurred in such participation. Dave Arnott will look into this.

Tom Krueger submitted a written report on the Management Seminar. As of the right now there are 33 people registered for the Management Seminar on August 15<sup>th</sup>, which is slightly lower than in the past. Tom indicated there appeared to have been a mailing problem with the seminar notices, but only in certain postal zones, and this may have contributed to the lower number of registrations. The seminar will be chaired by Larry Wattering of the Neenah Water Utility (Wisconsin Water Association member) next year.

**Public Education:** Chair Max Anderson submitted a written report stating that there has been no committee activity since the last board meeting.

**Safety:** The status of the Safety Committee was to be discussed under Old Business.

**Watershed Management:** Jane Carlson submitted a written report. The committee has been active and is interested in getting more members. One of the committee's goals is to better disseminate watershed information to the Section membership. Linking committee information and reports to the Central States WEA Wisconsin Section website was suggested as a way to do that, similar to the Government Affairs Committee. Having watershed topics presented at Central States WEA Annual Meetings is another goal of the committee to help inform the membership on watershed issues.

**Student Activities:** No report was received. Dan Busch noted that Aga Razvi, the committee chair, was going to be on a sabbatical for the 2002-2003 school year. He added that he believed the UW-Stevens Point and UW-Platteville student chapters were going to be hosting some student activities at WEFTEC 2002 in Chicago.

**Public Awareness:** Steve Godfrey submitted a written report. The committee has been active. A new Wisconsin Section display has been developed, which Steve presented at the meeting. John Olson will be taking the display to the Management Seminar, and for now will be the caretaker of the display. Any members wishing to show the display should contact John.

## Representatives Reports

**Spring Biosolids Symposium:** No report was submitted.

**Water Wastewater Education Association:** No report was submitted. A concern was expressed over the lack of coordination in planning various events among the different organizations within the state. The WWEA training calendar is intended to allow such coordination, but the feeling is that it isn't being used for this purpose. It was noted that the calendar is published in The Clarifier at least once per year, and is available through the DNR and WWOA websites.

## Old Business

**Safety Committee Status:** Tom Krueger has had discussions with the Wisconsin Water Association (WWA) to determine interest in a joint safety committee, but apparently the WWA feels the charges of the two groups may not be similar enough to warrant a joint committee. However the WWA Safety Committee is interested in working together on appropriate joint training events.

Dan Busch indicated that Don Lythjohan from Madison MSD had offered to chair the Safety Committee provided there is an actual committee with active members. Tom Krueger indicated his willingness to serve on the committee, and Dan Busch indicated someone from Green Bay MSD was also willing to join the committee. After additional discussion it was agreed that more people involved in safety issues at utilities, consulting firms and other organizations (such as Department of Commerce and Rural Water Association) should be recruited. Dan Busch offered to coordinate this recruitment effort and John Olson offered to assist him.

## New Business

**Section Awards:** Dan Busch indicated that all award nominations should be coordinated through him. With regard to 2002 awards, the goal was to have each award presented to the recipient at their place of employment so that their employers and co-workers could better be made aware of their service to the Section. Dan indicated he would email a list of award recipients and the status of whether they have had such award presentations made yet this year, including identification of who from the Section made the presentation.

**CSWEA Reserves Policy:** John Olson noted that Central States was currently evaluating how much reserves the organization should have on hand to cover liability for seminars, etc. Dan Lynch from the Wisconsin Section is participating in this policy discussion.

Discussion focused on how much the Wisconsin Section should have in reserve to cover its potential liabilities as well. In general it was felt that covering up to 2 years operating costs should be sufficient. Bill Marten will review audited Treasurer's Reports for the last several years and will provide a summary of operating expenses for the next Board Meeting.

**Representative Appointments to Outside Committees:** John Olson stated that he was uncertain as to the procedure for appointing Section representatives to outside advisory committees. It was noted that one of the duties of the Section Vice Chair was to coordinate and track committee membership, but that this may not be applicable to outside committees.

Tom Sigmund and John Olson indicated they would work together to develop a list of existing members to various committees, to serve as a starting point in developing a policy. One suggested way to appoint representatives was to nominate representatives to the Section Chair, who would then solicit input from the Executive Board and Committee Chairs before taking action.

John Olson indicated the Annual Meeting should include an agenda item "Technical Advisory Committee Membership and Policy".

**Schedule Annual Meeting:** The Annual Meeting of the Section will be held Wednesday November 13<sup>th</sup> beginning at 2:00 p.m. at the Country Inn in Pewaukee.

Carol Strackbein moved that the meeting be adjourned. Second by Bonnie Pundsack. Motion carried. Meeting adjourned at 5:10 p.m.

Respectfully Submitted:

William L. Marten  
Secretary/Treasurer  
Wisconsin Section - CSWEA