



**The Wisconsin Section
Central States
Water Environment Association**

Minutes of the Winter Board Meeting

**Wisconsin Section - Central States Water Environment
Association**

February 23, 2000

Nine Springs WWTP - Madison, WI

A board meeting of the Wisconsin Section of Central States Water Environment Association was called to order by Chair Carol Strackbein at 2:35 p.m. on February 23, 2000 at the Nine Springs WWTP in Madison, WI.

Board Members present:

- Carol Strackbein, Chair
- Ken Sedmak, Vice Chair
- Paul Nehm, Past Chair
- Tom Sigmund, Secretary/Treasurer

Absent were Trustee Dan Lynch and WWOA Liaison Tom Steinbach

Also present were:

- Rusty Schroedel
- John Leonhard
- Floyd Finney
- John Olson

There were no corrections to the previously distributed minutes of the November 10, 1999 Business Meeting. Ken Sedmak moved the meeting minutes be approved as prepared. Second by Paul Nehm. Motion carried.

Treasurer's Report Treasurer Tom Sigmund reported that there was a balance in the Section's accounts of \$6,009.15 as of February 16, 2000. Ken Sedmak moved that the Treasurer's report be accepted as presented. Second by Rusty Schroedel. Motion carried.

CSWEA Trustee Report: Ken Sedmak presented a written report for Trustee Dan Lynch. It was suggested by the CSWEA Board that each state section should place an emphasis on membership issues (recruiting and retaining members) and encourage the membership committee to be more active. There was discussion on how to increase membership numbers and to increase the involvement of the members in the section. Carol Strackbein set up an Ad-hoc committee to work on membership issues. Mike Gerbitz will chair the committee that will have Paul Nehm and Tom Sigmund as members. The

committee will report back to the Board at the May meeting. Carol will contact Mike directly to ask him to chair the committee.

Nominations for CSWEA and WEF awards are to be turned in to CSWEA by December so they can be awarded at the following May annual meeting. The CSWEA Trustee is responsible for providing the CSWEA Board a full roster of Wisconsin Section Committee members prior to the annual meeting. Scott Thompson has been hired as the CSWEA Webmaster

There is some confusion as to the funding available to the Wisconsin participants in the WEFTEC Operations Challenge. The policy has been for the participant to request reimbursement from their employer. CSWEA will reimburse up to \$750 per participant of actual expenses not covered by the employer. The Wisconsin Section will reimburse up to \$500 per participant of actual expenses not covered by the employer and CSWEA. Receipts and itemized expense summary are required for reimbursement. It was noted that neither CSWEA or the Operations Challenge coordinator have standard reimbursement forms for use by the challenge participants. There was discussion as to how any sponsorship fees are used to reimburse the participants. Those fees are to be used by CSWEA to defray the costs to CSWEA of the Operations Challenge reimbursement.

CSWEA has decided to eliminate the Lab Practices Committee. State Sections will need to review their Statement of Policy for lab practices. CSWEA would like to continue the lab analyst award.

WWOA Liaison Report: Tom Sigmund presented a written report prepared by Liaison Tom Steinbach. Several operator training events are being planned for 2000. Format changes are planned for the technical program for the 2000 WWOA Conference.

COMMITTEE REPORTS

Collection Systems: Chair Floyd Finney presented a written report. Planning is well underway for the 13th annual Collection System Seminar, which will be held in Watertown on June 1, 2000. Brochures will be available soon. The fees will be the same as for 1999. The committee is working to get more people interested in and recognized for collection system awards. The next meeting of the committee is scheduled during lunch at the Government Affairs Seminar.

Government Affairs: No report was received. Chair Phil Budde is stepping down as chair of the Government Affairs Committee and will serve as Chair of the 2001 Government Affairs Seminar. Rusty Schroedel was recommended as chair of the Government Affairs Committee. Ken Sedmak will look for new members for the committee. The 2000 Government Affairs Seminar will be held tomorrow, February 24th at the Marriott in Middleton. Almost 300 registrants are expected. Additional Wisconsin Section members are being sought to serve on the Government Affairs Seminar Committee.

Groundwater Protection and Toxic Waste: No report was received. Ken Sedmak will contact Dave Sauer to determine if the committee should be continued.

Industrial Waste: Tom Sigmund presented a written report prepared by Chair Randy Wirtz. The committee is working to develop a focus for activities for the next few years.

Membership: Carol Strackbein presented a written report prepared by Chair Mike Gerbitz which indicated that there have been no new members since September and no committee activity. It was noted that the letter sent out by the committee welcoming new members should also inform them of the CSWEA web site.

Operations Committee & Management Seminar: Chair John Olson presented a written report. John has expanded the committee membership and updated the roster of active committee members. The committee submitted nominees to CSWEA for the Hatfield and Operator of the Year awards.

Paul Nehm presented a written report on the Management Seminar activities prepared by seminar chair Bill Marten. The committee has held two planning meetings and has selected August 17th as the date for the 2000 seminar to be held at the Comfort Inn in Madison. The intent of the committee is to present a seminar of interest to the membership with a goal of breaking even this year. The committee has a tentative program and is contacting speakers.

Public Education: Tom Sigmund presented a written report prepared by Chair Max Anderson. The committee has reserved booths at the Wisconsin Elementary Science Teachers Conference (WEST) and at the Wisconsin Secondary Science Teachers Conference (WSST) to promote the Water Source Books.

Safety: Tom Sigmund presented a written report prepared by Chair Ari Mathos. The committee has forwarded a nomination for the Burke Safety award to CSEWA. The committee is also working on a safety web page.

Laboratory Practices/Analysts: No report was received.

Watershed Management: No report was received. Rusty Schroedel presented an oral report on the Wisconsin Watershed Committee that is organized by the DNR. Rusty is working with the DNR to increase the activity of that committee. Stream reclassification is an issue. Rusty will ask Mike Doran to disseminate information on watershed management through the WISILLMINN and the Wisconsin Section website.

Spring Biosolids Symposium: Tom Sigmund presented a written report prepared by Chair Dave Taylor. The seminar is scheduled for March 14, 2000 at the Holiday Inn in Stevens Point.

Water Wastewater Education Association: Representative Rusty Schroedel presented a verbal report. The calendar is being kept up to date and there is a link from our web site. The association is looking for topics to present a seminar of interest to the member organizations. The second representative from the Wisconsin Section serving on the WWEA board is Dan Busch.

Old Business

Year 2000 Wisconsin Section Budget: Tom Sigmund presented a balanced 2000 budget for the Wisconsin Section. After requesting budget needs from the committee chairs and hearing none, a nominal amount was assigned to each committee for their use in 2000. The Secretary/Treasurer will work to better inform the committee chairs that there is budget available for their use and to encourage them to develop a budget for consideration by the Board at the November Business Meeting for their use in the following year.

It was recommended by John Leonhard that the Section again request money from CSWEA to be used for public education. Tom Sigmund will prepare a letter to the CSWEA Board under Chair Strackbein's signature requesting \$1,000 for use by the Wisconsin Section for public education. John noted that this request should be made annually. Tom Sigmund will contact Max Anderson to inform him that these funds are being requested.

Rusty Schroedel moved to approve the 2000 budget as presented. Second by Ken Sedmak. Motion carried.

Spring Biosolids Symposium Liason: Ken Sedmak will work with Dave Taylor to identify a replacement for Dave as the Wisconsin Section Liason to the Symposium committee. Ken will report back to the Board at the May meeting.

New Business

Wisconsin Section Service Award: Chair Carol Strackbein suggested that a standing committee be formed to accept nominations and select award recipients for a Wisconsin Section Service Award. The award has been presented in past years. Chair Strackbein appointed an Ad-hoc committee to select an award recipient this year that will consist of the Section Chair, Past Chair, Vice Chair, and Secretary/Treasurer and will be chaired by the Past Chair. The Secretary/Treasurer will order the award plaque from WEF to be presented at the Annual Meeting in May. Tom Sigmund will send a list of past award recipients to the committee. The Section Statements of Policy will need to be revised in order to add the committee as a standing committee of the Section.

Committee Chairs and Members: Appointments to the Section committee's are to be brought to the Board for approval at the May meeting. Tom Sigmund will make sure all new chairs get a copy of the Constitution, Bylaws, and Statements of Policy for the section as well as making sure the committee chair notebooks are transferred. Tom Sigmund will e-mail all committee rosters to Ken Sedmak.

Ken Sedmak will identify the 2000 – 2001 Wisconsin Section committee chairs and bring the list to the Board for approval at the May meeting. In the future, the standing Vice Chair will propose committee chairs and committee rosters at the November meeting for approval at that meeting to take effect the following May.

Laboratory Practices/Analysts Committee: After review of the CSWEA Board action on the Laboratory Practices/Analysts Committee and some discussion, Ken Sedmak moved that the Wisconsin Section remove the Laboratory Practices/Analysts committee as a standing committee pending CSWEA eliminating the standing committee at that level, and that the Laboratory Analysts award nomination be moved to the responsibility of the Operations Committee. Second by Paul Nehm. Motion carried. The Statements of Policy will be revised at the next update to eliminate the committee.

Unified Mailing List for Seminars: Ken Sedmak has been coordinating a unified mailing list for the seminars with Lee Gottschalk of CALS. The combined list can be sorted by address to reduce duplicate mailings. It was suggested that this unified mailing list be updated once a year on or about December 1st. The responsibility for coordinating developing this list will be transferred to the Membership Committee. It was noted that the Collection System Seminar does not use CALS. CALS should be contacted by the Collection System Seminar Committee to see if they can use the mailing list.

Rusty Schroedel moved that the meeting be adjourned. Second by Ken Sedmak. Motion carried. The meeting was adjourned at 5:30 p.m.

Respectfully Submitted,

Thomas W. Sigmund
Secretary/Treasurer
Wisconsin Section - CSWEA

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