



**The Wisconsin Section  
Central States  
Water Environment Association**

**Minutes of the Summer Board Meeting  
Wisconsin Section - Central States Water Environment  
Association  
August 5, 2008  
Ruekert/Mielke, Inc., Waukesha, WI**

Chair Steve Godfrey called the Wisconsin Section of Central States Water Environment Association Summer Board meeting to order at 2:02 p.m. on August 5, 2008 at the offices of Ruekert/Mielke in Waukesha, Wisconsin.

Board Members present:

- Steve Godfrey, Chair
- Jim Beier, Vice Chair
- Ken Sedmak, CSWEA Trustee
- Dennis Egge, WWOA Liaison
- Dave Arnott, Secretary/Treasurer

Other members present were: Jay Kemp, Dale Doerr, Todd Stelmacher, Rusty Schroedel and Jonas Balistreri.

**Introduction of those present:** All attendees introduced themselves.

**Approval of the May 21, 2008 CSWEA Annual Meeting Minutes:** Dave Arnott mentioned that Bill Marten had some minor typographical changes and that updated copies were available. Ken Sedmak moved that the amended meeting minutes for the May 21, 2008 CSWEA Annual Meeting be approved. Second by Steve Godfrey. Motion passed.

**Treasurer's Report:** Dave Arnott presented the Treasurer's report, which showed a balance in the Section's accounts of \$34,026.18 as of July 30th, 2008. It was noted that this balance did not include proceeds from the "Classic" Collection System Seminar. There was a short discussion about the Central State's mandate to reduce reserves. The idea is to have enough money in reserves to cover one year's worth of seminars and workshops. For the Wisconsin Section, that would be approximately \$8,000 to \$10,000. Rusty Schroedel mentioned that one way to reduce

reserves may be to bring in a special speaker to the Annual Meeting in May. Dave Arnott and Steve Godfrey stated that the Wisconsin Section had been trying to reduce reserves by providing greater financial support to Students and Young Professionals activities. Jonas Balistreri will work with Rachel Lee to put together a list of what the Student group would like to have in the upcoming budget.

The reimbursement for Mike Gitter and John Leonard for the Pretreatment Seminar was questioned. Their exact role in the seminar was not known, but it is believed that they were speakers. A discussion ensued as to if committee planning members should be reimbursed for seminar expenses. In the past, only people that have been speakers have been reimbursed. Dave Arnott will look into the policy for the future.

Dale Doerr moved that the Treasurer's report be accepted as presented. Second by Todd Stelmacher. Motion passed.

**CSWEA Trustee Report:** Trustee Ken Sedmak presented a verbal summary of significant items in his written report, which is posted on the Wisconsin Section website. Topics Ken talked about were: CSX'07 Review of Big Ideas, Improving CSWEA/IWEA Relations, Contacts at other MA's, Attracting and Serving Public Sector Employees, 81<sup>st</sup> Annual Meeting Format, MA/WEF Relationships Survey, CSWEA Only Membership Development –How to Market, Common Registration Format/Marketing Tool, Section Exchange, YPX Topic Generations, World Monitoring Day, Career Transitions, and Transition Planning. Details are available in Ken's written report.

**WWOA Liaison Report:** WWOA Liaison Dennis Egge presented a verbal summary of key items from his written report submitted at the meeting. Dennis reported on the following:

The 2008 events:

- “Northwoods” collection system seminar – August 14, 2008 in Marshfield
- Soil Management Considerations for Wastewater Treatment Plant Operators – September 9, 10 in Marshfield
- WWOA Annual Conference – September 30 through October 3 in Stevens Point

Other Announcements

- The WWOA Vice President and Directors will be elected at the conference.
- WWOA is again using 3 member teams for the Operators Competition. Dale Doerr is running the competition this year.
- Two \$1,000 scholarships are available through WWOA for a 2 year or 4 year program. Candidate must be a child or grandchild of a member.
- For state and regional awards, there is an inaugural “Newcomer of the Year” award and “Region of the Year” award this year. Nominees should be given to John Bond by August 1. Late nominations will still be considered.
- There are six allotments for up to \$150 each for tuition reimbursement. Wade Peterson is the Chair of this program.
- The wastewater resource library is up and running. This is a partnership with Wisconsin's Water Resource Library at the University of Wisconsin and consists of a lending library of essential wastewater technical manuals, which may be used to study for certification exams. WWOA and WI Section of CSWEA have purchased new technical wastewater manuals that are now part of the collection.

Dennis stated that John Butt from Symbiont is now in charge of the Clarifier publishing.

## Committee Reports

Committee reports can be viewed on the Wisconsin Section website. Noteworthy discussion items pertaining to each committee are summarized below.

**Collection Systems:** Chair Todd Stelmacher had submitted a written report and presented a verbal report. The “Classic” Collections Systems seminar was a success. Some people were delayed because storm-related issues from the night before. The profit from the seminar was approximately \$750.

For the “Northwoods” Collections Systems seminar in August, there are presently about 50 entrants and about 30-35 exhibitors.

**Government Affairs:** Jane Carlson submitted a written report. No verbal report was given, as Jane was not at the meeting.

Jay Kemp will talk with Jane about the phosphorus rule TAC group.

**Industrial Waste:** Chair Brian Molenaar did submit a written report. No verbal report was given, as Brian was not at the meeting.

**Membership:** No written report was received, as there is no Chair for this committee.

**Operations Committee:** No report received and no oral report presented, as the Committee Chair was not at this meeting.

**Management Seminar:** The 2008 Management Seminar will take place on August 6<sup>th</sup>, 2008 at Cabela’s in Richfield. To date, 65 people have signed up which represents full capacity.

**Public Education and Awareness:** Chair Dale Doerr submitted a written report and presented a verbal report. Laura Mark from Divine Savior High School was selected to represent Wisconsin at the National Stockholm Junior Water Prize competition in Orlando. Laura’s paper was titled “A Study of the Potential of Quagga Mussel Filtration in the Removal of Aquatic Pollutants”.

**Safety:** No report received and no oral report presented, as the Committee Chair was not at this meeting. It was noted that there was a safety presentation at the Collection System seminar. Meeting participants thought that a safety presentation could augment the Pretreatment seminar as well.

**Watershed Management:** No report received and no oral report presented, as the Committee Chair was not at this meeting.

**Students & Young Professionals:** Rachel Lee submitted a written report. No verbal report was given, as Rachel was not at the meeting.

## Representatives Reports

**Spring Biosolids Symposium:** Bill Marten had submitted a written report. No verbal report was given, as Bill was not at the meeting.

**Water Wastewater Education Association:** No report received and no oral report presented, as the Committee Chair was not at this meeting.

## Old Business

**Strategic Plan:** Steve Godfrey handed out a refined draft of the 2008 – 2011 Section Strategic Plan. A draft was also handed out at the May meeting and changes had been made. On page 3 of 4, on the top table on the second line item, it was noted that the Water is Life program is available on Public Television. It was decided that for this item, the Section leader should contact the local public TV station to encourage them to carry this program – specifically entitled “Liquid Assets”.

On page 3 of 4 on the lower table for the top two line items and the last line item, the responsible party should be transferred to the individual committees and the Section Board of Control.

On page 4 of 4 on the upper table for the first line item, “& WEF awards” should be added to the strategy column.

A general discussion followed about the results of the Committee on Committees ad hoc committee from a few years ago. Rusty Schroedel said that the bottom line of that effort is to make sure that a Vice-Chair is identified so there is more than just one person who is active and there is continuity from Chair to Chair. Dave Arnott will forward a copy of the final report on CD to each Board member.

With the above minor modifications, Jim Beier moved that the Strategic Plan be approved. Second by Dennis Egge. Motion passed.

**CSX Report:** Ken Sedmak covered this topic in his trustee report.

**Phosphorus Rule and DNR Letter Update:** Steve Godfrey mentioned that a letter was sent to the DNR. There has been no response back yet.

**Membership Committee Chair Status:** Steve Godfrey stated that we thought we had a person, but that person fell through. Jay Kemp will consider the opportunity. Ken Sedmak said that it is hard to coordinate WEF member lists and CSWEA members. Every individual should be part of the membership committee.

Todd Stelmacher said that if there is a display, he would be glad to show it at the Collection System seminar.

## New Business

**CD Renewal:** Dave Arnott explained that the present 8-month CD is up for renewal. Although the yield is not that great at around 3%, it is still a lot better than what we would receive through a money market account. Dale Doerr moved that the CD be renewed. Second by Dennis Egge. Motion passed.

**Participation in Word Monitoring Day:** Steve Godfrey explained how the program is geared towards high school and middle school student conducting tests such as DO, pH, temperature and turbidity on water samples. The program is intended to raise awareness of water quality and not for technical evaluation. It was decided to support this on limited basis this year and to have more involvement in subsequent years. The PEAC has a budget of \$1,000 for this year. Dale Doerr will take the lead on deciding the scope on involvement within his budget and time constraints. Steve Godfrey handed out a list of contact information for science teachers in Wisconsin.

**2010 CSWEA Annual Meeting:** The 2010 CSWEA Annual meeting will take place in Madison on May 11 through May 14. Jay Kemp is the Chair of the Local Arrangements Committee. Contracts have been signed with the Monona Terrace and the Hilton Hotel. Jay Kemp stated that

he welcomes any input with regard to local arrangements (specifically entertainment options) and any members to fill committee positions.

## **Upcoming Events**

Management Seminar – August 6, 2008 - Richfield, WI

“Northwoods” Collection System Seminar – August 14, 2008 – Marshfield, WI

EPA Advanced Asset Management Seminar – September 9, 10, 2008 – Madison, WI

WEFTEC – October 18-22 – Chicago, IL

EPA Energy Management Seminar – December 4, 2008, Madison, WI

WEFTEC – October 13<sup>th</sup> through 17<sup>th</sup>, 2007.

The Board will make arrangements for the Wisconsin Section CSWEA Annual Business Meeting.

## **Adjournment**

There being no further new business Dale Doerr moved that the meeting be adjourned. Second by Rusty Schroedel. Motion passed. Meeting adjourned at 4:40 p.m.

Respectfully Submitted:

David W. Arnott  
Secretary/Treasurer  
Wisconsin Section - CSWEA