



**The Wisconsin Section
Central States
Water Environment Association**

**Minutes of the Winter Board Meeting
Wisconsin Section - Central States Water
Environment Association
February 22, 2006
Marriott Madison West Hotel, Middleton,
WI**

The winter board meeting of the Wisconsin Section of Central States Water Environment Association was called to order by Chair Randy Wirtz at 2:13 p.m. on February 22, 2006 at the Marriott Madison West Hotel in Middleton, Wisconsin.

Board Members present:

- Randy Wirtz, Chair
- Tom Mulcahy, Vice Chair
- Mike Pierner, Past Chair
- Rusty Schroedel, CSWEA Trustee
- Randy Thater, WWOA Liaison
- Bill Marten, Secretary/Treasurer

In addition, the following were present: Jim Beier, Dan Busch, Bill Oldenburg, Jeff Brochtrup, Dave Arnott, and Tom Foltz.

Approval of November 8, 2005 Annual Business Meeting Minutes: Mike Pierner moved that the meeting minutes for the November 8, 2005 Annual Business Meeting be approved as written. Second by Dan Busch. Motion carried.

Treasurer's Report: Bill Marten presented the Treasurer's report, which showed a balance in the Section's accounts of \$29,763.28 as of February 18, 2006. He noted that this balance would temporarily decrease with payment to the Marriott for tomorrow's Government Affairs Seminar expenses, with eventual reimbursement from CALS. Randy Thater moved that the Treasurer's report be accepted as presented. Second by Jim Beier. Motion carried.

CSWEA Trustee Report: Trustee Rusty Schroedel presented a verbal summary of significant items in his written report, which is posted on the Wisconsin Section website, including

discussion of CSWEA's overall financial condition, a WEF task force to examine the role and duties of Safety Committees, nominations for 2nd Vice-President (Tim Tack) and Treasurer (Dan Lynch), key scheduled activities for the upcoming Annual Meeting in St. Charles, IL, and the status of each State Section's SP&P Manual.

WWOA Liaison Report: WWOA Liaison Randy Thater presented a verbal summary of key items from his written report, which is posted on the Wisconsin Section website, including upcoming eCMAR training around the state, new WWOA appointments to the Collection System Seminar Committee, development of the 2006 WWOA technical program, WWOA website updates, and potential changes to the WWOA scholarship policy.

Committee Reports

Committee reports can be viewed on the Wisconsin Section website. Noteworthy discussion items pertaining to each committee are summarized below.

Collection Systems: Chair Jim Beier had submitted a written report. The 2006 Collection Systems Seminar will be held June 8, 2006 in Watertown.

Government Affairs: Chair Bill Desing had submitted a written report.

Government Affairs Seminar: Tom Foltz provided a written update on the Government Affairs Seminar, scheduled for February 23, 2006, which was included in the Government Affairs Committee report.

Industrial Waste: Chair Brian Molenaar had submitted a written report. The Committee is currently developing a brochure on the Industrial Environmental Achievement Award to simplify future nominations.

Membership: Chair Rob Szekeress had submitted a written report.

Operations Committee: Chair Dave Arnott had submitted a written report. Troy Larson from Strand will take over as Chair when Dave assumes the Secretary-Treasurer duties at the Annual Meeting in May.

Management Seminar: Chair Pete Conine had submitted a written report. The Management Seminar will be held August 10, 2006 in Madison.

Public Education: Chair Max Anderson had submitted a written report.

Safety: The Safety Committee is not active at this time.

Watershed Management: Chair Hans Holmberg had submitted a written report on committee activities.

Students & Young Professionals: Dan Busch had submitted a written report and noted that the committee was working with UW-Madison and Marquette University to form student chapters. Dan also noted that the CSWEA Student Paper and Student Design competitions would be held in Madison the day before the CSWEA Education Seminar (April 3), and that he and Max Anderson were coordinating the Wisconsin representative for the Stockholm Junior Water Prize competition.

Public Awareness: Steve Godfrey had submitted a written report.

Representatives Reports

Spring Biosolids Symposium: Bill Marten had submitted a written report. The 2006 Symposium will be held March 21, 2006 in Stevens Point.

Water Wastewater Education Association: Rusty Schroedel had submitted a written report. Rusty is looking for new volunteers to serve on this committee.

Old Business

Strategic Plan Status Report: Tom Mulcahy submitted a written report which is posted on the Wisconsin Section website. Tom briefly noted that key findings were that some committees were working very well and others were struggling.

Statements of Policy Changes: Mike Pierner informed the Board that the Wisconsin Section Policies & Procedures Manual had been approved by the CSWEA Board on January 19, 2006. The SP&P Manual will be posted on the Wisconsin Section website.

Update on Awards Nominations: Mike Pierner noted that the Wisconsin Section had nominees for all CSWEA awards except for the Burke Safety Award, and commended the committees responsible for getting these nominations in. Mike also noted that the Wisconsin Section Service Award Committee was in the process of nominating and voting on a winner of that award.

Ad Hoc Committee on Committees: Jeff Brochtrup had submitted a written report which will be posted on the Wisconsin Section website. Jeff indicated the committee was requesting an additional \$300 for videoconference meetings. Randy Thater moved to approve this request and Mike Pierner seconded the motion. Motion carried.

Jeff gave a verbal report on the committee's work to date. Mike Pierner and Randy Thater both emphasized that any recommendations coming out of this work should be prioritized, as it won't be possible to accomplish all of the work immediately.

New Business

Financial Audit Committee: Randy Wirtz noted that he had asked Tom Sigmund and Bill Desing of CH2M HILL to serve as the audit committee to review the Treasurer's reports and records for 2005. The audit committee will report on their findings at the next Board Meeting.

Section Reserves Policy and Action Plan: Randy Wirtz presented a written report on progress of this ad hoc committee, which is looking into developing recommendations for prioritizing and reducing the Sections financial reserves. The report will be posted on the Wisconsin Section website.

Committee Chair Changes for 2005-2006: Tom Mulcahy noted that Troy Larson will be taking over as chair of the Operations Committee when Dave Arnott at the Annual Meeting in May. Tom asked that any other changes be communicated to him before the Annual Meeting.

Government Affairs Seminar Registration Rates for 2007: Tom Foltz noted that the Wisconsin Section CSWEA will be responsible for chairing the Government Affairs Seminar for 2007, and in light of ongoing increases in expenses associated with the seminar we should consider increasing the registration fee. Bill Marten noted that typically each committee responsible for planning a seminar decides on the registration fee, based on their projected budget for the seminar.

Student Design Competition Support: Dan Busch presented a summary of anticipated travel and registration expenses for the UW-Platteville team to represent Wisconsin in the CSWEA Student Design Competition, and asked that the Wisconsin Section approve the estimated amount of \$790 for reimbursement to the design team members. Mike Pierner noted that the estimated expenses could exceed the indicated amount and made a motion for the Wisconsin Section to allocate up to \$900 to reimburse the design team members, and Rusty Schroedel seconded the motion. Motion carried. Dan indicated he would review all expense reimbursement requests and forward them to Bill Marten for reimbursement.

Upcoming Events

The following upcoming CSWEA/Wisconsin Section sponsored events were noted:

- 2006 Government Affairs Seminar – February 23, 2006
- Spring Biosolids Symposium – March 21, 2006
- CSWEA Education Seminar – April 4, 2006
- CSWEA Annual Meeting – May 8-11, 2006

Next Meeting

The next Board Meeting will be held during the CSWEA Annual Meeting, specifically on the morning of Wednesday, May 10, 2006.

Adjournment

There being no further new business Rusty Schroedel moved that the meeting be adjourned. Second by Bill Oldenburg. Motion carried. Meeting adjourned at 5:02 p.m.

Respectfully Submitted:

William L. Marten
Secretary/Treasurer
Wisconsin Section - CSWEA