

Minutes of the
MN Section CSWEA Business Meeting

February 26, 2008

Attendees: John Glatzmaier, Doug Henrichsen, Colleen Thompson, Joel Schmitt, Dave Raby.

1. Welcome – John Glatzmaier
2. Secretary/Treasurer's Report – Eric Evans
 - a. The checking account balance as of February 10, 2008 was \$34,812.84. Recent expenditures include \$200 worth of student WEF memberships for students that attended COE 2007, conference (COE and Innovative) expenses, and payment for educational materials previously ordered and received. We continue to receive payments from COE 2007, and \$560 remains outstanding. Annual dues sharing was announced on February 15, 2008 and Minnesota will receive \$1,935. This represents an increase in membership by 40 members!
3. Review and Approval of 2008 Budget – John Glatzmaier

A draft budget was reviewed. Comments were:

 - a. Increase the MN Section funding for the Operator's Challenge from \$1500 to \$2000. This was discussed and agreed to.
 - b. Provide \$500 one time gifts to Vermillion CC and St. Cloud TC – gift in conjunction with 25th Innovative Conf. Agreed to via e-mail.
 - c. Provide funding for Committee Chairs and Officers to attend the CSX events. It was proposed that \$250 per participant, up to 6 participants or a total of \$1500 be budgeted. This was discussed and agreed to.
 - d. MWOA again requested \$1000 from the MN Section to support wastewater operator education scholarships for 2008. This was discussed and agreed to.
4. Committee Reports – none.
5. CSWEA Trustee Report – Dave Raby noted that the Trustee Report was posted on the Central States webpage, under the Executive Committee meeting notes.
6. MWOA Trustee Report – Colleen Thompson. General discussion about the MWOA scholarship request and the upcoming CS Annual Meeting and the Operators/Collection technical presentation track.
7. Old Business

Positions to fill: Secretary/Treasurer, Biosolids Chair, S&YP Chair. There was a short discussion regarding open positions. Some names were suggested and staff is following up with those individuals.

8. New Business

Certificate of Deposit for reserve funds. To earn some return on the cash in the checking account, it was suggested that MN Section purchase a guaranteed Certificate of Deposit. It was suggested that a minimum of 2 years operating budget remain in the checking account, or about \$15,000. (post meeting note – a 5 month \$15,000 CD was purchased.)