



**The Wisconsin Section
Central States
Water Environment Association**

Agenda

Annual Business Meeting of the Wisconsin Section CSWEA

November 13, 2002

2:00 PM

Country Inn Hotel, Waukesha

2810 Golf Road
Waukesha, WI

1. Introduction of those present – Olson
See attached sheet.
2. Approval of the minutes of the August 14, 2002 Board Meeting – Marten
*Marten noted Don Lythjohan's name originally shown as Jon Lythjohan – since corrected.
Motion to accept – Carol Strackbein, Second – Tom Sigmund, motion carried.*
3. Treasurer's Report – Marten
Motion to accept – Tom Krueger, Second – Tom Bunker, motion carried.
4. Trustee's Report – Strackbein
*Key Points: CS membership on website.
Awards committee – Dan Lynch heading up. A number of awards typically aren't awarded each year. Look on website to see description of awards and determine whether anyone worth nominating - Minnesota Section has been much more active on this of late.*
5. WWOA Liaison's Report – Kruzick
2003 Conference at Kalihari in Wisconsin Dells – call for papers coming out.
6. Eric Lecuyer/CS President Message
CS/WEF looking to form a Young Professionals Committee – average age of WEF membership is 49. Committee will try to bridge the gap between student chapters and seasoned professionals.

CS Strategic Plan – Goal of strengthening bond between CS and state sections. CS President will try to attend at least one state section meeting each year, and section chairs will attend some Board meetings.

CS Executive Committee spends a lot of time on administrative issues and not enough time reaching out to membership and providing leadership to organization. Hope to change that.

7. Breakout for Committee Meetings
8. Committee and Representatives Reports – Written reports by consent agenda unless there is special information to be conveyed to the membership

Key Information From Committee Reports:

Collection System Committee (Tom Krueger): Collection System Seminar June 5, 2003 in Watertown. CMOM Conference in Austin, TX in June could be competition?

Government Affairs Committee (Dave Taylor): Key functions of committee are 2-fold: track and report on regulations/legislation of interest to membership and participate on committees related to such regs/legislation. Tom Sigmund is working on a listing of State Section members currently involved on such committees. Have several new committee members, Dave will email list to Bill Marten who will get put on website and distribute.

Industrial Wastes Committee: Having trouble getting folks nominated for award.

Membership (Ken Sedmak): Jerry Kipp new member, would like to get a young person to help in recruiting younger members. Beginning initiative with Russ Susag's help to send welcome letter to new members. Eric Lecuyer will touch base with Russ Susag to ensure good communications on new members.

Operations (Dave Arnott): Working on Hatfield and Operations awards – right now have 2 nominees each.

Management Seminar (Tom Krueger): 2002 results – profit of \$386.03 to be split between CS Wisconsin Section and WWA. 2003 Seminar will be led by WWA, first planning meeting in Madison January 9, 2003. Pete Conine now on committee.

Watershed Committee: Letters have been sent to WDNR GMU leaders asking for greater CS Wisconsin Section involvement.

Public Awareness (Steve Godfrey): New display booth available – contact Steve or John Olson to use it. Planning on developing informational brochures in Spring 2003. Also have plans to issue press releases.

Spring Biosolids Symposium: March 11, 2003 in Stevens Point.

WWEA Coordination (Rusty Schroedel): Peg O'Donnell of WDNR is key contact to get information on the training calendar. Having numerous problems with conflicts because folks aren't getting their information on the calendar and aren't checking the calendar when planning events.

Student Activities: UW-Platteville did a good job during the WEFTEC design competition.

9. Election of Officers – Busch

Nominating committee was comprised of Dan Busch, Carol Strackbein and Ken Sedmak. Nominees for officer positions are:

Section Trustee – Committee nominee is Tom Krueger/Utility Manager for Grafton Water and Wastewater. No other nominees (requested 3 times by John Olson). Motion to close nominations and elect Tom Krueger by unanimous ballot by Tom Bunker, Second by Jerry Kipp. Motion carried unanimously.

Section Vice-Chair - Committee nominee is Mike Pierner/Green Bay Metropolitan Sewerage District. No other nominees (requested 3 times by John Olson). Motion to close nominations and elect Mike Pierner by unanimous ballot by Ken Sedmak, Second by Rusty Schroedel. Motion carried unanimously.

10. Old Business

- a. CSWEA Reserves Policy/Liability Discussion – Olson
Dan Lynch is heading up an ad-hoc committee comprised of the CS Executive Board and the three State Section Chairs. Dan explained that the issue is on how much our organizations should have in reserve – general feeling is to have about 1 year’s operating expenses (assuming no revenue) in reserve. Tom Bunker – reserves shouldn’t be limited to just one year, need to be able to continue to fund new and existing seminars for more than 1 losing year. Ken Sedmak – why should there be any limit. Tom Sigmund – need to be able to cover fixed costs for our seminars, etc., in the case that no one would register. Bill Marten will try to put together an estimate of our Section’s fixed costs before our next meeting. Dave Taylor – what is our expectation with regard to seminars – break even or make profit? Carol Strackbein – break even. Ken Sedmak – make a slight profit. Tom Bunker – feel strongly that we shouldn’t put limits on our reserves as could hamstring us in future. Eric LeCuyer – current ad-hoc committee is looking at 2 facets of this issue – is our present reserve policy appropriate (part of CS Strategic Plan) and better define the relationship between parent organization and Sections with regard to fiscal and insurance liability.
- b. Strategic Plan Implementation Update – Sigmund
Written report submitted. Will post on website.
- c. Section Representatives Serving on Committees – Sigmund
Tom Sigmund distributed current list of official representatives of Wisconsin Section and asked everyone to review and get comments to him. He’ll then forward revised version to Bill Marten for posting on website.

11. New Business

- a. Student Chapter Membership Support – Busch
Dianne Crilley is WEF Student Chapters liason. Platteville students attended WEFTEC, Wisconsin Section paid expenses, but none of students were WEF members. Should we not only support formation of student chapters, but perhaps support up to 5 WEF student memberships (\$30 each, \$150 total) each year at each school with a student chapter? Eric Lecuyer – CS gives \$600/year to State Sections

to support student activities. Dan Lynch – Illinois State Section funds student attendance at CS Education Seminar.

- b. Web Site Update – Busch
Put award recipients information on the website. Also make sure website information is updated in terms of past officers, governance, statements of policy.

 - c. Status report by respective Committee Chairs for the following Awards, Hatfield, Operations, Burke Safety, Industrial Achievement, Collection Systems, Lab Analyst Excellence Award
*Dave Arnott – have 2 finalists for Hatfield, Operations and Lab Safety awards.
No report on Burke Safety award nominee.
No nominee for Industrial Achievement.
Collection System awards – can nominate up to 5 for Golden Manhole, and also need nominee for Collection System Award.
Dan Lynch – all awards described/listed on website. Rusty Schroedel – there are a number of national organization awards that we don't nominate anyone for. It was noted that the Wisconsin Section is low in terms of numbers of members who have received the Quarter Century Member Awards.*

 - d. WDNR O&M Initiative - Olson
John Olson – WDNR may be taking on an O&M initiative – to offer O&M advice to plants/operators. Not sure where this is coming from, but of concern to consultants at least. Dave Taylor – hard to believe DNR would start a new initiative like this in light of budget problems of state. Steve Godfrey – may be in response to CMOM initiative. Pete Conine – may be in response to problems being reported around the state – DNR trying to help.
12. Adjourn
Motion to adjourn – Ken Sedmak, Second – Tom Bunker. Meeting adjourned at 4:33 pm.
13. Post Meeting – Meet and Greet and Dinner for those interested