



**Meeting Minutes**  
**June 18<sup>th</sup>, 2019**  
**9:00 am to 1:00 pm**  
**MN Section Exchange (MNX)**  
**St. Cloud Water Resource Recovery Facility (WRRF)**  
**525 60th Street South St. Cloud, MN 56301**  
**St. Cloud, MN**

*Note: All meeting minutes are in Italic.*

Attendees:

*Patrick Haney (Section Chair)*  
*Dan Popehn (Treasurer)*  
*Pete Daniels (Past Chair)*  
*Chris Harrington (Collection System Chair)*  
*Ashley Hammerbeck (Membership Vice Chair)*  
*Samihda Junghare (Operations/Safety/Lab Chair)*  
*Shanna Czeck (Operations/Safety/Lab Vice Chair)*  
*Craig Lincoln (Public Education Chair)*  
*Sam Lobby (Public Education Vice Chair)*  
*Jackie Strait (R2E Chair)*  
*Mark Doneux (Stormwater Chair)*  
*Tracy Hodel (all around awesome person)*  
*Will Martin (all around awesome person)*

Schedule for the Day:

9:00 – 9:45 – Introductions – Officer & Committee Chair Reports – Old Business  
9:45 – 11:00 – New Business – Breakout Sessions  
11:00 – 11:15 Break  
11:15 – 12:00 – Open Discussion & Upcoming Events  
12:00 – 1:00 – Lunch & Wrap Up

- 1) Introductions of those present - **Haney**
- 2) Officer Reports
  - a) Treasurer's Report – **Popehn**
    - i) Dan Provide a detailed Treasurers Report*
    - ii) Approximately 65k in the bank*
    - iii) Annual operational expenditures is up to 40K when including conferences*
    - iv) Overall income has increase over past several years*
    - v) Annual Budget year will be June 1<sup>st</sup> to May 31<sup>st</sup> moving forward*
    - vi) Need to modify the following expense*
      - (1) YP Summit to \$1500*
      - (2) Membership Committee shall have \$500 for outreach and events*
      - (3) Remove EUM from annual budget*
      - (4) SJWP expense shall be \$1500*

Patrick Haney, Chair  
HDR

Anna Munson, Vice Chair  
Black & Veatch





- (Engineers Day, SJWP, etc)*
- iv) *Trevor noted that they send emails to about 80-YPs on their list. A successful event has about 15 people attend, but most only have a couple. They are interested in combining social events with OPs (Old Professionals)*
  - j) **Awards – Wedin / Munson**
    - i) *No update*
- 4) **Old Business - Haney**
- a) **CSWEA – 91st Annual Conference – May 14-16, 2018; Drury Lane, Oakbrook Terrace, IL**
    - i) *Very successful event. Up to 600 attendees including onsite registration*
    - ii) *Over 90 booths*
    - iii) *High Quality Presentations.*
- 5) **New Business - Haney**
- a) **MN Section Budget Updates**
    - i) **Balance Statement**
    - ii) **Current Funding Allocations & Budget**
    - iii) **Future Funding Allocations & Budget**
    - iv) **Financial Management & Practices**
      - (1) *Updates provided in Old Business*
  - b) **Membership Committee**
    - i) **Outreach**
      - (1) *Ask what other sections are doing for outreach at CSX*
    - ii) **Inclusion Opportunities**
      - (1) *Talk about file sharing capabilities, updated website with calendars, and google drive or other web based data base for storing files.*
    - iii) **MN CSWEA Committee Meeting Calendar / Conference Call #?**
      - (1) *Mohamed has shared a call in number we can use, but noted that the number is also used for CSWEA*
      - (2) *Inquire about a MN CSWEA specific call in number.*
    - iv) **Networking Opportunities**
  - c) **YPs**
    - i) **Networking Events**
      - (1) *Membership to coordinate with YPs for combined networking events.*
      - (2) *Consider a YP table at the COE Lunch*
    - ii) **Water Festival**
      - (1) *Hosted by DNR*
      - (2) *Only one day, usually outside in St. Paul. Kids do water activities at each station.*
      - (3) *We usually provide 5-10 volunteers and kits.*
    - iii) **Collegiate Outreach**
      - (1) *We need to get a table at the UofM Career Fair*
      - (2) *AWWA get a booth for free. Membership will check into a booth with the ACSE President at UofM*
      - (3) *Need YPs and OPs to attend.*
  - d) **Public Education**
    - i) **Stockholm Junior Water Prize**
      - (1) *Consider this a shared duty with the YP committee moving forward. Once a volunteer is*



- identified to take over for Hasibul, the lead will work with the YPs to attend and judge at appropriate science fairs, including the State Science Fair in April)*
- (2) *Consider outreach to the science fair organizers and teacher (list from state science teachers list?)*
- ii) Engineers Week
- (1) *Need to find WEF canned presentations for Engineers Week that can be provided to colleges, high schools, etc.*
- e) New Committees? – *No capacity for new committees at this time.*
- i) Utility Management?
- ii) Wastewater Management?
- iii) Others defined by WEF?
- f) Utility Management Workshop
- i) Review WI Workshop
- ii) Consider for MN
- (1) *Will Martin, Patrick Haney, and Ashley Hammerbeck will organize*
- (2) *Location will be at WSB in late August*
- (3) *Will reach out to AWWA, MWOA and others about co-hosting*
- g) MN Section Event Updates
- i) Innovative Conference
- ii) Conference on the Environment
- h) Operations Challenge
- i) *MN will send two participants as always, always CSWEA award winners.*
- i) WEF Nutrient Removal Symposium – July 2019
- j) Awards
- 6) Committee & other miscellaneous break-out discussions – **All Participants**
- 7) Open Discussion– **All Participants**
- 8) Upcoming Section-Wide Events - **Haney**
- a) CSWEA - CSX Meeting – July 17-19, 2018 (RSVP online to Mohammed); Kalahari Resort, Wisconsin Dells, WI
- i) *The meeting usually focuses on soft skills, strategic planning, restructuring meetings, etc.*
- b) WEF Nutrient Removal Symposium – July 2019
- c) MN Section (w/ A&WMA) - Conference on the Environment – November 6, 2019; Minneapolis Convention Center
- d) MN CSWEA / MWOA Innovative – February 2020
- e) WEF Stormwater / Residuals & Biosolids – April 2020 in Minneapolis
- f) CSWEA 2020 Annual Conference – St. Paul, MN – start thinking about ideas for tours and service project
- 9) Adjourn