



**The Wisconsin Section
Central States
Water Environment Association**

**Minutes of the November Business Meeting
Wisconsin Section - Central States Water Environment
Association**

November 8, 2006

Holiday Inn, Fond du Lac, WI

The annual business meeting of the Wisconsin Section of Central States Water Environment Association was called to order by Chair Tom Mulcahy at 2:08 p.m. on November 8, 2006 at the Holiday Inn Hotel in Fond du Lac, Wisconsin.

Board Members present:

- Tom Mulcahy, Chair
- Randy Wirtz, Past Chair
- Randy Thater, WWOA Liaison
- Dave Arnott, Secretary/Treasurer
- Rusty Schroedel, CSWEA Trustee

Also present were the following members: Jim Beier, Todd Stelmacher, Rachel Lee, Jerry Hirt, Dan Busch, Bill Oldenburg, Tom Foltz, Paul Nehm, Jane Carlson, Mike Gitter, Dave Carlson, John Leonhard, Steve Godfrey, Rick Pace, Keith Haas, Carol Strackbein, Trevor Ghylin, Tom Sigmund, Jeff Brochtrup, and Rich Knoelke.

Approval of August 9, 2006 Summer Board Meeting Minutes: After some discussion of minor changes, Rusty Schroedel moved that the meeting minutes for the August 9, 2006 Board Meeting be approved. The motion was seconded by Randy Wirtz. Motion carried.

Treasurer's Report: Dave Arnott presented the Treasurer's report, reporting that there was a balance in the Section's accounts of \$26,716.34 as of November 2, 2006. Randy Wirtz moved that the Treasurer's report be accepted as presented. The motion was seconded by Rusty Schroedel. Motion carried.

CSWEA Trustee Report: Trustee Rusty Schroedel presented a written and verbal report. The written report can be found on the CSWEA Wisconsin Section website. Key points were:

- Eric Lecuyer has been exploring options for the WisIllMinn publication. Several proposed changes are under consideration including, production on a quarterly basis, print in full process color, and possible inclusion of a media rich version to be posted on the CSWEA website.
- The Central States 2006 Operations Challenge was a success and represented us well. One of the two teams won the Laboratory competition. Rusty mentioned that there was a need for additional funding sources to defray the costs to participants.
- The CSWEA WEFTEC reception was well attended.
- The student design team from Northwestern University competed at WEFTEC in Dallas. Although they did an excellent job according to CSWEA members in attendance, they did not place in a top position.
- The Midwest Industry Expo is scheduled for February 14th and 15th at the Kalahari in Wisconsin Dells.

WWOA Liaison Report: Randy Thater presented a written and verbal report. The written report can be found on the CSWEA Wisconsin Section website. Key points were:

- The promotional changes at WWOA continue to be implemented.
- The liaison to liaison arrangement is OK with the WWOA executive Board. Randy is the WWOA liaison to WI Section CSWEA but also serves as a liaison for the Operations Committee.
- By extending the scholarship deadline, two regular \$1,000 scholarships were awarded.
- The winning WWOA Operator's Competition team was the Flow Pokes of the Lake Michigan region.
- The WWOA Executive Committees and new committee assignments were summarized.

Breakout for Committee Meetings

Chair Tom Mulcahy recessed the meeting at approximately 2:28 p.m. to allow for committee meetings. The meeting was reconvened at approximately 2:50 p.m.

Committee Reports

Written committee reports can be viewed on the CSWEA Wisconsin Section website. Only key written and verbal information items are included in the summary below.

Collection Systems: Chair Jim Beier presented a written and verbal report. Jim noted the date for the 2007 Collection System Seminar was tentatively June 7th, 2007. Jim mentioned that work in progressing to organize a second Collection System Seminar in northern Wisconsin in the fall of 2008.

Government Affairs: It looks as though Jane Carlson may be taking over the Chair position for this committee. Bill Dessing is ready to step down.

Industrial Waste: Chair Brian Molenaar submitted a written report. The committee is working on their 2007 Annual Plan and submitting a nominee for the 2007 Industrial Achievement Award. Bill Oldenburg mentioned that planning is taking place for the first Industrial Waste Seminar. They are considering Oshkosh for the host City in December of 2008.

Membership: Chair Rob Szekeress had submitted a written report. Rachael Lee suggested that new members be paired up with an older member to help the member meet people and learn the organizational structure. The general consensus was that this was a very good idea.

Operations Committee: Chair Troy Larson had submitted a written report.

Public Education/Public Awareness: Chair Rich Knoelke introduced himself as the new Chair for this committee. The Stockholm Junior Water prize program will be moved to this committee from the Students and Young Professionals Committee.

Safety: Jerry Hirt from Alpha Terra Science introduced himself as the new Chair. Jerry has an open slate for this committee as the committee has not been active in the past. Rusty Schroedel encouraged others to become part of the Safety Committee and help to establish some momentum.

Watershed Management: Chair Hans Holmberg had submitted a written report. The committee will be working to finalize their Annual Plan for 2007.

Student Activities: Chair Dan Busch had submitted a written report. The chapter at UW – Madison was approved by WEF. Dan is working with the University to get them recognized as a Student organization.

Dan is working on an international student chapter at the Fox Valley Technical College. The student chapter will be funded with a grant from Georgetown University. Dan and Bruce Hannemann will be working to get the student chapter ready for CSWEA Board meeting in May 2007.

Dan is working with Marquette and UW-Milwaukee to establish a joint AWWA / WEF student chapter under the umbrella of the existing ASCE student organization.

The CSWEA is on pace to be the member association with the most student chapters by the end of 2007.

The Student Paper / Student Design competition this year will be held the afternoon before the CSWEA Education Seminar. Previously, it was held at the CSWEA Annual meeting. It was hard for students to attend at this time because of the end of the semester.

The Stockholm Junior Water Prize Competition was moved to the Public Education/Public Awareness committee.

Several new activities are in the proposed 2007 budget for Students and Young Professionals.

A Young Professional Summit will be held in conjunction with WEFMAX this year in Chicago.

Election of Officers

Randy Wirtz reported on the activities of the Nominating Committee. Randy reported that the committee was prepared to make recommendations to fill the positions of Section Vice Chair and Section CSWEA Trustee.

For Section Vice Chair the committee nominated Steve Godfrey of Baxter and Woodman for a one year term, to be followed by one year terms as Section Chair and Section Past Chair. For Section CSWEA the committee nominated Ken Sedmak of Donohue and Associates for a two-year term.

Chair Tom Mulcahy called for additional nominations from the floor three times for Section CSWEA Trustee. Having received no additional nominations, after the third call, John Leonhard

made a motion to close nominations and elect Ken Sedmak as incoming Section CSWEA Trustee by unanimous ballot, seconded by Jeff Brochtrup. The motion carried unanimously.

Chair Tom Mulcahy then called for additional nominations from the floor three times for Section Vice Chair. Having received no additional nominations, after the third call, Jane Carlson made a motion to close nominations and elect Steve Godfrey as incoming Section Vice Chair by unanimous ballot, seconded by Carol Strackbein. The motion carried unanimously.

The new officers will begin their terms of office at the May 2007 CSWEA Annual Meeting.

Old Business

Strategic Plan Implementation Update: Dave Arnott handed out a summary as written by Bill Marten. Tom Mulcahy gave a short summary of activity. No further discussion took place as Bill Marten was unable to attend the meeting.

CSWEA Wisconsin Section Policies and Procedures Manual: Randy Wirtz distributed copies of the final draft of the Wisconsin Section Policies and Procedures (P&P). Randy summarized the changes consisting of: including newly created committee liaisons, including combined Committees, deleting obsolete committees, eliminating redundancies and updating grammar. Randy stressed that only Board of Control members should be voting at the meetings. Jeff Brochtrup thought that voting was open to all members in attendance at the Section Annual Business meeting in November and at the Association's Annual Section Meeting each May. After a quick review of Section 3.0 of the P&P it appeared that Jeff's interpretation was correct. Randy stated that he will confirm the voting at the Section Annual Business Meeting and at the Association's Section Annual meeting in May each year. There was a motion initiated by Jeff Brochtrup to approve the P&P contingent upon confirmation of voting of all attending members at the Annual Business Meeting and at the Association's Annual Meeting. Jim Beier seconded the motion. The motion passed.

2007 Section Budget: Dave Arnott presented a 2007 budget worksheet for review. Dave mentioned that if he did not get feedback from a specific committee chairs, the budget was the same as last year. The 2007 budget as finalized (see attached copy) projected revenue of \$4,575 and expenses of \$11,560, for a net deficit of \$6,985. Dave Arnott mentioned the additional deficit was due to a more conservative income projection from seminars and additional expenses related to Students and Young Professionals (SYP) compared to the previous year. The SYP expenditures were in accordance with the plan the Section adopted to reduce reserves earlier in the year. The placeholders for income from the sale of SourceBooks and from the grant of CSWEA Public Education and Student Chapters were deleted. No income has been received from these two line items the last few years. The \$1,000 expense for web site development was deleted under expenses.

Dan Bush outlined his plans and budget request for the SYP committee. The procedures for who was to be reimbursed and what items to be reimbursed for various SYP were outlined and are presented in the attached summary. There was additional money in the 2007 budget for the WEFMAX YP Summit to be held in Chicago.

Tom Sigmund made a motion to approve the budget with the changes. Randy Wirtz seconded the motion. The motion passed.

Rachael Lee suggested that we investigate investing extra reserves in a CD to get more interest. Dave Arnott agreed to look into this.

New Business

Status Report on Awards Nominations: Randy Wirtz led a review of the status of award nominations for the 2007 CSWEA Annual Meeting. Based on the committee reports, it appeared that the Wisconsin Section would have nominees and supporting documentation for all awards with the exception of the Burke Safety Award.

Rusty Schroedel mentioned he is a member of the WEF national awards committee. Rusty encouraged members to nominate other members for awards at the Central States level.

Committee Chair/Roster Changes:

Tom Mulcahy is now the chair of the WEA Committee. Rich Knoelke is the chair of the combined Public Education/ Public Awareness (PEPA) committee.

Trevor Ghylin and Rachael Lee have joined the SYP committee.

Annual Plans:

Tom Mulcahy mentioned that work on the Annual Plans should continue to progress. Committees should have their Annual Plans in place for 2007 by the end of the year. Dave Arnott mentioned that he had received Annual Plans for the Operations, Membership and Watershed Management Committees.

WEFMAX and Young Professionals Summit:

Dan Bush reiterated the plans as discussed under the 2007 budget review and approval part of the meeting.

Announcements

The following announcements were made:

- Abstracts for the 2006 CSWEA Annual Meeting were due December 18th, 2006 to Bill Marten.
- The Midwest Water Industry Expo was scheduled for February 14th and 15th, 2007 at the Kalahari Resort in Wisconsin Dells, WI.
- The Winter Board Meeting for the Wisconsin Section would be held on February 28, 2006 at the Marriott Madison West at 2:00 p.m.
- The 2007 Government Affairs Seminar was scheduled for March 1, 2007 at the Marriott Madison West.
- The 2007 Spring Biosolids Symposium was scheduled for March 21, 2007 at the Holiday Inn in Stevens Point.
- The CSWEA Education Seminar was scheduled for April 3, 2007 at the Monona Terrace in Madison.
- The CSWEA Annual Meeting was scheduled for May 22-25, 2007 at the Monona Terrace in Madison. The 22nd will be the meet and greet and golf, the 23rd will be the technical sessions, the 24th will be the Section meetings and evening banquet, and the 25th will be the farewell breakfast.
- The CSX is scheduled for July 19 and 20 at the Kalahari Hotel in the Wisconsin Dells.

Jeff Brochtrup moved that the meeting be adjourned. The motion was seconded by Bill Oldenburg. Motion carried. Meeting adjourned at 4:25 p.m.

Respectfully Submitted:

David W. Arnott
Secretary/Treasurer
Wisconsin Section - CSWEA