



**The Wisconsin Section
Central States
Water Environment Association**

Minutes of the November Business Meeting

**Wisconsin Section - Central States Water
Environment Association**

November 8, 2007

Holiday Inn, Fond du Lac, WI

The annual business meeting of the Wisconsin Section of Central States Water Environment Association was called to order by Chair Bill Marten at 2:00 p.m. on November 8, 2007 at the Holiday Inn Hotel in Fond du Lac, Wisconsin.

Board Members present:

- Bill Marten, Chair
- Steve Godfrey, Vice Chair
- Tom Mulcahy, Past Chair
- Dennis Egge, WWOA Liaison
- Dave Arnott, Secretary/Treasurer
- Ken Sedmak, CSWEA Trustee

Also present were the following members: Dale Doerr, Dan Busch, Rachel Lee, Bill Oldenburg, Joan Hawley, Andrew Craven, Paul Christensen, Paul Nehm, Jane Carlson, Jim Beier, Randy Thater, Carol Strackbein, Brandon Koltz, and Todd Stelmacher.

Approval of August 15, 2007 Summer Board Meeting Minutes: Carol Strackbein moved that the meeting minutes for the August 15, 2007 Board Meeting be approved. The motion was seconded by Joan Hawley. Motion carried.

Treasurer's Report: Dave Arnott presented the Treasurer's report, reporting that there was a balance in the Section's accounts of \$31,754.75 as of November 2, 2007. Dan Busch moved that the Treasurer's report be accepted as presented. The motion was seconded by Ken Sedmak. Motion carried.

CSWEA Trustee Report: Trustee Ken Sedmak presented a written and verbal report. The written report can be found on the CSWEA Wisconsin Section website. Key points were:

- The most recent CSWEA Board meeting took place on October 14th, 2007 in San Diego at WEFTEC.
- Dan Lynch will become the next delegate for the Association. Dan will be seated at the October 17th, House of Delegates Meeting.
- The Central States Operations Challenge teams need more financial support. The specific area of support needed is more general sponsorships to cover training, travel, lodging and materials. Promotion of the Challenge could include more direct communication with employers, scholarships for participants and awarding certificates of recognition. There is an approximate \$2,000 shortfall for funding this event each year at the Central States level.
- Ken Sedmak reiterated the price discount for Young Professionals. Young Professionals can receive half off the regular cost of their CSWEA membership each year for the first four years of membership.
- CSWEA would like to have more municipal members attend the CSX this year. CSWEA would like to see municipal officials exchanging ideas.
- A “Bill Boyle” award will be started to identify outstanding professors dealing with water and wastewater issues. The award will be implemented through the Student Committee.
- Eric Lecuyer has requested that items for the CSWEA website be forwarded through him. He will act as a clearinghouse and forward the information to the web master. Bill Marten requested that for Wisconsin Section postings, that Dave Arnott be copied on web site requests to Eric Lecuyer.
- CSWEA is interested in sponsoring an EPA Advanced Asset Management Workshop in the future. The EPA will be contacted and the early planning will begin soon. The workshop will be implemented through the CSWEA Public Education Committee.
- The next CSWEA Board meeting is December 6th and 7th in Bloomington, MN.

WWOA Liaison Report: Dennis Egge presented a written and verbal report. The written report can be found on the CSWEA Wisconsin Section website. Key points were:

- The WWOA Board met on September 13th, 2007 in La Crosse. Most of the business discussed at the meeting dealt with the final details for the WWOA Annual Meeting in October.
- Details of the UW Water Library initiative were discussed. Kay Curtain drafted a memorandum of understanding and will be meeting with the head librarian to finalize an agreement. The issue is complicated by the pending retirement of the head librarian. Kay Curtain believes the first installment will be two copies of three texts totaling \$400.
- WWOA decided to pass on sponsoring and planning the EPA Advanced Asset Management workshop.
- Bruce Bartel has received 3 team commitments from 2 regions for the 2008 Operators Competition. There is interest from one more region, however no commitment. Dale Doerr will take over the Operators Competition from Bruce Bartel.
- The WWOA Board met on October 22, 2007 at the WWOA Annual Meeting in La Crosse. A full slate of reports were given. Highlights of the reports include:
 - Dave Carlson reported that next years operator training will be on the changes to NR 149. Details and dates will be worked out in the future.

- The Operators Competition was held on Wednesday at the conference. Five total teams competed from the Lake Michigan, Southern, West Central, and North Central regions.
- Following elections from the business meeting, the Executive Committee changed. The Board presently consists of Past President Kay Curtain President, Jim Thalke President, John Bond President-Elect, and Bruce Bartel Vice President. Directors are Dave Carlson, Randy Thater, Dennis Egge, Wade Peterson, and Dale Doerr. Dennis Egge is the new CSWEA Wisconsin Section liaison.

Breakout for Committee Meetings

Chair Bill Marten recessed the meeting at approximately 2:26 p.m. to allow for committee meetings. The meeting was reconvened at approximately 2:50 p.m.

Committee Reports

Written committee reports can be viewed on the CSWEA Wisconsin Section website. Only key written and verbal information items are included in the summary below.

Collection Systems: Chair Todd Stelmacher presented a written and verbal report. Todd noted the date for the 2008 Collection System Seminar is June 5th, 2008. The Marshfield Collection System Seminar is August 14th, 2008.

Todd noted that the spelling for a new committee member as reported in the minutes from the Summer Board Meeting was incorrect. The correct spelling is Gary Buntrock.

Dave Arnott still has to check with Eric Lecuyer about if there is a problem with WI Section and thus CSWEA, accepting net profit from a seminar from an organization (WWOA) that does pay taxes. CSWEA is a tax exempt organization. If there is a problem, Dave Arnott will communicate with Todd Stelmacher.

Government Affairs: Chair Jane Carlson presented a written and verbal report.

Joan Hawley of Superior Engineering is a new Committee member. Joan will track CMOM, SSO, and wet weather related regulations.

The DNR will be forming a technical advisory committee for nutrient standards in 2008. Jane thought it would be good to have WI Section CSWEA representation on that committee.

The Government Affairs Seminar Planning Committee met on November 7th, 2007 to set the agenda and start planning for the 2008 Government Affairs Seminar.

Industrial Waste: Chair Brian Molenaar submitted a written report. Committee member Bill Oldenburg presented an oral report.

Bill reported that the planning for the Pretreatment Seminar is moving forward. A draft agenda has been completed. The City of Oshkosh has an existing account with the seminar facility so it is not necessary to have money initially.

Membership: Chair Rob Szekeress contacted Bill Marten and Dave Arnott and indicated that he will no longer be able to serve as Chair. Rob agreed to stay on as Chair until a new Chair is found.

Operations Committee: Chair Troy Larson submitted a written report. Committee member Dave Arnott reported that planning for the Lab Excellence, Operations and Hatfield awards is underway.

Public Education/Public Awareness: No written report received. No oral report presented.

Safety: Chair Jerry Hirt submitted a written report.

Watershed Management: A written report was received by Dave Arnott late and was not able to be incorporated into the report compilation. No oral report presented.

Student Activities: Chair Rachel Lee submitted a written report and an oral report.

A Young Professionals event at Sanitaire in Brown Deer is being planned for the end of January. Further details will be forthcoming.

Management Seminar: Paul Nehm and Ken Sedmak will be involved with Planning for the 2008 Management Seminar.

Spring Biosolids: Bill Marten reported that planning the seminar is progressing and everything is on track for the March 18, 2008 event.

Water/ Wastewater Education Association: Tom Mulcahy encouraged everyone to use the training calendar on the DNR website. Tom mentioned there were a couple upcoming events that were not on the calendar. Tom will coordinate with the DNR to get these events posted.

Election of Officers

Tom Mulcahy reported on the activities of the Nominating Committee. Tom reported that the committee was prepared to make recommendations to fill the positions of Section Vice Chair and Section Secretary/Treasurer.

For Section Vice Chair the committee nominated Jim Beier of Crane Equipment for a one-year term, to be followed by one-year terms as Section Chair and Section Past Chair. For Section Secretary/Treasurer, the committee nominated Dave Arnott of Ruckert-Mielke for a two-year term.

Chair Bill Marten then called for additional nominations from the floor three times for Section Vice Chair and Section Secretary/Treasurer. Having received no additional nominations, after the third call, nominations were closed and a motion by Randy Thater, was made to elect Jim Beier for Section Vice President and Dave Arnott for Section Secretary/Treasurer. Brandon Koltz seconded the motion. The motion carried unanimously.

The new officers will begin their terms of office at the May 2008 CSWEA Annual Meeting.

Old Business

Strategic Plan Implementation Update: Steve Godfrey handed out the Strategic Plan Implementation Update. Steve discussed a summary at the end of the document. Many initiatives are involved and will take significant effort to implement. Steve recommended that a Strategic Plan Committee be formed to better address the various initiatives.

2007 Section Budget: Dave Arnott presented a draft 2008 budget worksheet for review. The 2008 budget as finalized (see attached copy) projected revenue of \$4,600 and expenses of \$14,500 for a net deficit of \$9,900.

The additional deficit was partly due to two additional seminars that will be started in 2008. These consist of the Northern Wisconsin Collection System Seminar and the Pretreatment Seminar. Both these seminars are budgeted with a negative net income because this is the first year they will be held.

Additional support of the Operations Challenge was incorporated into the budget. A general sponsorship line item of \$1,000 to CSWEA was included as a new expense. Also, the maximum participant reimbursement for travel expenses was raised from \$500 to \$1,000. It is expected

that some of this money will be used to pay for attendance and registration to the following year CSWEA Annual Meeting. The Section feels it is important to recognize past Operations Challenge participants. Having them at the CSWEA Annual Meeting would be an effective way to recognize them.

\$400 was included in the budget for the UW Water Library initiative. This will be a new program in 2008 in conjunction with WWOA.

\$1,500 was included in the budget for WI Section CSX support. The money is to encourage Committee Chairs and Officers to attend the CSX event each year. It was thought that some employers may not be willing to pay for expenses since this is not a traditional seminar. This may be reducing participation from the Wisconsin Section. A maximum of \$250 per person will be used to offset travel expenses. If more than 6 people (or \$1,500) want to attend, the expenses will be split evenly.

Joan Hawley made a motion to approve the budget with the changes. Jane Carlson seconded the motion. The motion passed.

Ken Sedmak requested that he receive a copy of the budget.

Board of Control Liaison Contacts and Committee Annual Plans: Bill Marten encouraged all Board Liaison contacts to continue to make contact and have involvement with their respective committees. Bill mentioned that committees should continue to work on their goals as outlined in their Annual Plans. Bill clarified that the Annual Plans coincide with the Section administrative year which span from May to May.

New Business

Status Report on Awards Nominations: Bill Marten led a review of the status of award nominations for the 2008 CSWEA Annual Meeting. Based on the committee reports, it appeared that the Wisconsin Section would have nominees and supporting documentation for all awards. Jerry Hirt is working on the Burke Safety Award which is due December 1st. Bill Marten encouraged nominations for the various awards.

Committee Chair/Roster Changes:

The Membership Committee is looking for Chair. Public Awareness/ Public Education Committee is looking for a Chair.

Committee rosters should be part of the Committee Annual Plans. Committees should get their rosters to Steve Godfrey. Steve will in turn inform Dave Arnott of all current committee rosters.

Lobby Rally on 1/31/08 : Jane Carlson explained that there will be a chance for municipal officials and other water environment stakeholders to voice their opinions to legislators on January 31st, 2008. The lobby is sponsored by Rural Water, MEG, Wisconsin Water Association and the Wisconsin Electrical Utilities Associations. The lobby has been held in the past. The question came up as to whether WI Section CSWEA is interested in being a sponsor. The only cost involved may be individual lunches. Bill Marten will check with Eric Lecuyer about sponsorship and inform Dan Lynch.

WisWarn Sponsorship: Dan Lynch asked if WI Section CSWEA would be a sponsor. Through previous e-mail, the Board approved this.

Night with Industry Dinner: Rachel Lee reported that the UW Madison Chapter is sponsoring an event in which students and professionals in the field of water and wastewater can meet and network. The idea is to have students get a better idea about the day-to-day life of water environment professionals. 15 spots are available for professionals and 15 spots are available for students. The cost is \$30 per professional. This would cover dinner for them and for a student.

The event is December 3rd at 6:30 p.m. at the UW campus Pyle Center. Interested individuals should contact Rachel Lee or Tom Foltz.

Announcements

The following announcements were made:

- Abstracts for the 2008 CSWEA Annual Meeting are due in early December.
- The Midwest Water Industry Expo is scheduled for January 23 and 24, 2008 in Wisconsin Dells, WI.
- The Winter Board Meeting for the Wisconsin Section is scheduled for February 27, 2008 at the Marriott Madison West at 2:00 p.m.
- The Government Affairs Seminar is scheduled for February 28, 2008 at the Marriott Madison West.
- The Spring Biosolids Symposium is scheduled for March 18, 2008 at the Holiday Inn in Stevens Point.
- The CSWEA Education Seminar is scheduled for April 1, 2008 at the Monona Terrace in Madison.
- The CSWEA Annual Meeting is scheduled for May 19-22, 2008 in Minneapolis Minnesota.
- The Collection System Seminar is scheduled for June 5, 2008 in Watertown, WI.
- The Pretreatment Seminar is scheduled for June 18, 2008 in Oshkosh, WI.
- The CSX is scheduled for July 17 and 18 in Wisconsin Dells.
- The Young Professionals Exchange is scheduled for July 18, 2008 in Wisconsin Dells.
- The Northern Wisconsin Collection System Seminar is scheduled for August 14, 2008 in Marshfield, WI

Todd Stelmacher moved that the meeting be adjourned. The motion was seconded by Jane Carlson. Motion carried. Meeting adjourned at 4:32 p.m.

Respectfully Submitted:

David W. Arnott
Secretary/Treasurer
Wisconsin Section - CSWEA