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To: CSWEA Executive Committee
From: Eric R. Lecuyer, Executive Director
RE: USEPA/CSWEA Asset Management Workshop
Date: December 1, 2007

Following the Executive Committee's direction to approach the USEPA regarding their request to co-sponsor an Asset Management Workshop in the Central States Area, I have been in contact with the agency and we are taking those steps necessary to arrange the workshop. USEPA is seeking a central location in the three state area and the Madison area is the likely location. We are tentatively planning to host the workshop in early September 2008. Similar workshops on the east coast and west coast have resulted in attendance of between 125 and 150. As the host of this event, CSWEA will basically take care of all of the arrangements, take on all potential risks and rewards and USEPA presents the program.

At this point, I am seeking Executive Committee input as to the likely time frame and location and authorization to proceed with this event.

My thanks to David Arnott, who assisted in making the initial contact with USEPA's Steve Allbee with whom I am currently in discussions with.