



**10.14.07 AI 4b**

CENTRAL STATES WATER ENVIRONMENT ASSOCIATION, INC.

Tentatively Approved Minutes for Posting  
Executive Committee Meeting  
Friday, May 25, 2007  
The Madison Concourse Hotel, Madison, WI

In Attendance:	President:	Dennis Lindeke
	1 <sup>st</sup> Vice President	Tim Tack
	2 <sup>nd</sup> Vice President	Rusty Schroedel
	Past President	Carol Strackbein
	Treasurer	Scott Trotter
	WEF Director '08	Rick Ashling
	WEF Director '10	Dan Lynch
	IL Trustee:	Joe Slevnik
	MN Trustee:	Dave Rabe
	WI Trustee:	Ken Sedmak
PWO Rep'09	Howard Jacobson	
	Executive Director:	Eric R. Lecuyer
Guests:	WEF Guest	Michael Read
	Note Taker:	Anne Lecuyer

1. Call to Order: Dennis Lindeke called the meeting to order at 10:27 am.
2. Approval of Agenda: **Moved by Scott Trotter, 2<sup>nd</sup> by Dave Rabe to approve the agenda. Approved.**
3. President's Remarks: Dennis congratulated all on a fantastic conference, especially the student participants. He also welcomed Howard Jacobson as the incoming PWO Rep. and Ken Sedmak as the WI Trustee; Rusty, Scott and Dan were acknowledged in their new positions.
4. WEF Representative's Comments: Michael Read thanked the Executive Committee and LAC for the Annual Meeting. He provided an update on the House of Delegates restructuring and said a plan should be ready for presentation to the WEF Board in July. He suggested that Deb Hadershell or Bob Clavel could provide updates and that he would

ask that an article be published in WE&T when the information was available. Mr. Read also conveyed that Illinois was a bit different from other states within WEF in that it is split between two MA. He asked that both organizations continue to work together.

#### 5. Executive Director's Report:

a. Bank Signature Cards and Resolutions: Eric read both banking resolutions as provided in his written report. **Moved by Rusty Schroedel, 2<sup>nd</sup> by Dennis Lindeke to approve them. Approved.** Dennis Lindeke and Scott Trotter were given id forms as well as Tim Tack who will be a back-up signature. A separate checking account with \$5000 seed money for WEFTEC '08 was requested. **Rick Ashling and Carol Strackbein asked for a voice vote to approve. Approved.**

b. Letterhead: Eric distributed a draft copy of the revised letterhead for final edits. An electronic version will be distributed via e-mail as soon as a new logo for the next Annual Meeting venue becomes available.

c. Insurance, Liability, Crime & D&O: Chubb Insurance Agency will provide the policies outlined in the written report.

d. Fiscal Reporting: The SOPs are being followed. Scott Trotter will approve checks for accounts payable and Dennis Lindeke will sign checks in payment to Executive Director. Audit information will not be posted on web-site for security reasons; however, anyone can request a copy of the audit. Eric will look into posting audit on restricted pages that are only viewed by Executive Committee.

d. State Section budgets and financial reporting: All Sections are reporting properly.

#### 6. State Trustee Reports

a. Wisconsin: Ken Sedmak reported that at their Section Meeting, Tom Sigmund was honored with a Service Award and wished him well in his move to Green Bay and welcomed Bill Marten and Steve Godfrey as Chair and Vice Chair, respectively. He added that the Membership Committee has been active as the Section has four new members. A Collection Seminar is scheduled for June 7 with a second one in August. The Section is generating a plan for the reserves and has purchased 2 Certificates of Deposit. It was also suggested that WI's Committee on Committees has created a plan and calendar for the other Section committees which is posted on the website. Rich Ashling urged others to review this model and plan to discuss at CSX in July.

b. Minnesota: Dave Raby reported that the committee roster is nearly complete; however, the Government Affairs committee needs a chair. The S&YP committee is very active.

c. Illinois: Joe Slevnik reported that Sue Baert is elected Section Chair and Roger Gyger Vice Chair. A Laboratory Seminar is scheduled for June 20 and Quick Talks in July. Gary Scott is putting together the next Safety Seminar, possibly in Naperville. The Section needs volunteers for committee chair positions and is discussing ways to generate more income. There was no interest from IWEA in co-sponsoring an event. **Moved by Rusty Schroedel, 2<sup>nd</sup> by Scott Trotter to approve the State Section Trustee Reports. Approved.**

#### 7. Committee and Activity Reports

a. Education Seminar: Dave Rabe updated Jay Kemp's report. Their first meeting was held this week and they plan to rotate topics. Beth Vogt is contacting possible speakers and Dr. Boyle remains active on the committee along with Dan Zitomer.

b. General Awards: Tim Tack announced that John Leonard was the Bedell Winner. Rusty congratulated Eric & Carol on doing a great job with the Awards Ceremony at the Annual Banquet.

c. Internet: Eric reported nothing new since the last meeting but the "links" will become a new focus for the new webmaster.

d. Operations Challenge: Howard Jacobson is working with the teams in preparation for WEFTEC 07. He still needs contact information for Operations Committee Chair and was informed that Eric Lecuyer can be contacted for expense reimbursement and Rick Ashling with status reports. Howard thanked Rick Ashling and Jim Miller for continuing to coach the teams for the opportunity to chair Operations Challenge.

e. Central States Water: The deadline for the next issue is June 1 and he is looking into setting up a "Shutter Fly" account for on-line photo sharing.

f. Public Education Committee: Scott Trotter reported for Patti Craddock that Roger Geiger is looking for a pilot plant with the Water is Life committee. Dale Doerr has information about a pilot utility in Wisconsin.

g. Student and Young Professionals: Congratulations to Dan Busch for doing a great job with this committee's efforts for the Annual Meeting. The committee needs to let Diane Crilley at WEF know who our winners are and assist the students in obtaining reimbursements. The S&YP committee should continue to be a high priority for the Association.

h. General Membership: There were no updates to the last report. A new committee chair is needed for this committee as Dean Wiebenga is stepping down.

i. MARC Committee: Carol reported that Tom Mulcahy is surveying the Exhibitors for their input.

j. Ad Hoc Committee:

(a) Midwest Water Industry Expo –Dan Lynch reported that they have two possible new venues for '08 and that they need a few more committee members.

**Moved by Carol Strackbein, 2<sup>nd</sup> by Rick Ashling to accept all committee reports. Approved.**

## 8. Annual Meetings

a. 2007 Wisconsin: Paul Nehm was attending the plant tour so Carol reported that there was nothing but good comments about the 80<sup>th</sup> Annual Meeting. A final report will be prepared in binder format following the outline of last year's report. There was a brief discussion about recruiting employees on the exhibit floor, citing that representatives from an out-of-state recruitment firm were in attendance. Feedback from the Executive Committee was to "leave it alone."

b. 2008 Minnesota: Eric Evans reported that his wife Kris was studying the process of this year's event in order to help plan next year's meeting. Dennis Lindeke will be attending a performance of an improve entertainer as a possible act for next year.

c. 2009 Illinois: Tim Tack reported that there were no updates. **Moved by Tim Tack, 2<sup>nd</sup> by Dan Lynch to approve all Annual Meeting reports. Approved.**

9. Old Business: Committee Assignments: Dennis Lindeke asked everyone to get any updated roster information to Eric Lecuyer and he will pass on to the Executive Committee prior to posting.

10. New Business:

a. CSWEA-CSX '07 will take place at the Kalahari on July 19 & 20. Dennis urged everyone to make their room reservations by June 19 as the block of rooms will be held until then.

b. Dennis reported that the next meeting will be held October 14, 2007 at the Manchester Grand Hyatt, San Diego. There was a discussion about Executive Committee meetings during WEFTEC being held on a different day to avoid all of the WEF committee meetings. It was agreed to add this to the agenda for CSX and the next Ex. Comm. Meeting. Eric will request a block of rooms for Central States at WEFTEC for the Operations Challenge Teams and the Executive Committee.

11. Adjournment: **Moved by Howard Jacobson, 2<sup>nd</sup> by Scott Trotter to Adjourn. Approved. The Meeting was adjourned at 11:33 am.**