



5.22.07 AI 5a

To: CSWEA Executive Committee
From: Daniel L. Lynch, P.E., DEE, Association Treasurer
RE: 2007—First Quarter Financial Reports
Date: May 9, 2007

I wish to indicate to the Executive Committee that I have reviewed and approved the first quarter financial reports for the fiscal year 2007 as prepared by our Association's Executive Director. I have discussed these reports with the Executive Director and we will answer any questions that the Executive Committee might have. These reports include the first quarter summaries of the following:

- A balance sheet as of March 31, 2007;
- A balance sheet comparison—March 31, 2006 vs. March 31, 2007;
- A profit and loss statement for FY-2006;
- A profit and loss statement as of March 31, 2007—Budget vs. Actual;
- A statement of financial position as of March 31, 2007;

I believe that these reports accurately reflect the Association's first quarter financial activity and its current financial condition. They provide a complete accounting of the Association's overall financial activities as required by the state and federal law and our constitution and bylaws.

We are continuing to use recently implemented budgeting and expense tracking procedures to promote a consistent pattern in managing the Association financial activities. These procedures are being exported to the sections to promote uniform accounting procedures.

The reports show that so far in 2007, the Association's income and expenses appear on track. However, the first quarter only includes part of the income and expense for the Education Seminar and even less for the Annual Meeting. It should be kept in mind that these two events generate significant financial activity which can greatly impact future financial reports.