



**5.22.07 AI 10a**

To: CSWEA Executive Committee  
From: Paul Nehm, LAC Chair  
RE: 81<sup>st</sup> Annual Meeting LAC Report  
Date: May 16, 2007

The Local Arrangements Committee is anticipating a successful annual conference. The event begins on Tuesday, May 22, with a meeting of the Board of Directors in the Concourse Hotel. Registration for the golf outing will begin at 10:30 am at the Yahara Hills Golf Course. Lunch will be served at 11:00 am and there will be a shotgun start at 11:30 am. The golf outing committee, under Jon Schellpfeffer's direction, is intending to contact golfers to remind them of the starting times. At this time it appears that there will be over 90 golfers. The registration area will be open from 4:00 pm – 7:00 pm to allow pre-registered attendees to pick up their registration material and to allow on-site registration.

The Meet and Greet event will be held on the rooftop of Monona Terrace on Tuesday evening. If the weather is inclement, the event will be held within Monona Terrace. Hors d'oeuvres, beer, and soda will be available. As an ice breaker and introduction to the organization, the Students and Young Professionals committee is encouraging students and young professionals to come to the Meet and Greet early to meet with the Board of Directors and committee members

On Wednesday morning, May 23, the Past Presidents breakfast will be held in the Concourse Hotel. At the same time the 5K Run/Walk will be taking place from Monona Terrace along Lake Monona to the Nine Springs Wastewater Treatment Plant. Vans will be available to return contestants to the Concourse or Monona Terrace.

The Keynote address will be presented by Dr. Steven Ackerman at 9:00 am on Wednesday. The exhibits will open after the keynote address. At this time exhibitors have registered for 70 booths. All refreshment breaks will occur in the exhibit area. Lunch on Wednesday will feature box lunches. Because of space limitations in the exhibit area, the lunches will be available outside of the exhibit hall and tables will be set up in the Grand Terrace. The dessert for the meal, however, will be available in the exhibit area.

Fifteen exhibitors have purchased the right to give five minute presentations during the day and one half that the exhibits will be open. A schedule of when the talks will be

presented will be posted. Anyone who attends the talks will be given a raffle ticket for a flat screen television. The drawing for the TV will occur shortly before the exhibits close. A reception featuring beer and snacks will occur at 4:00 pm on Wednesday. Meetings of the 7S group and the Golden Manhole Society will occur after the reception.

A silent auction to benefit Water for People will occur in the exhibit area. Exhibitors have been asked to donate items for the auction. A mailing has also been sent to all registrants asking for donated items. The bidding will end shortly before the exhibits close.

Technical sessions will begin after the keynote address and continue through the afternoon. Presentations will be made in three concurrent sessions. Bill Marten's report provides the details of the technical sessions.

The social event for Wednesday evening will start with a buffet meal. During the meal two caricature artists will be available to sketch conference attendees. A magician will also be strolling through the group. The meal will be followed by a program by nationally known comedian Ron Dentinger.

Thursday, May 24, will begin with meetings of the State Sections in the Concourse Hotel. Exhibits will be open in Monona Terrace following these meetings. The exhibits will close at noon. Technical sessions will occur throughout the day. The noon Association Luncheon will be held in the Grand Terrace of Monona Terrace. The Annual Business meeting will follow the closing of the technical sessions.

On Thursday evening the social hour, banquet, and post-banquet entertainment will be held in the Grand Terrace. The post-banquet entertainment will be Pat McCurdy, a singer/entertainer.

The Farewell breakfast on Friday will take place in the Concourse Hotel. Professor Doug Cherkauer will be the speaker at this meal. He will discuss groundwater issues throughout the area. Following the breakfast the Board of Directors will meet in the Concourse Hotel. A tour of the Nine Springs Wastewater Treatment Plant will be available after the breakfast to anyone who is interested.

A difference from previous conferences is that the conference center and the conference hotel are not physically connected. The Concourse Hotel is on the northwest side of the Capitol Square while Monona Terrace is on the southeast side of the Square. If the weather is nice it is a pleasant ten minute walk through the Capitol Building to get to Monona Terrace. The committee has arranged to have bus transportation available for those who choose not to walk. Buses have been scheduled for those times when most movement between the buildings is expected. Bus schedules will be available at the Concourse and Monona Terrace.

A formal Spouse/Guest program is not planned. A hospitality room will be available in the Concourse for spouses and guests to meet and receive some information on things to

do in the Madison area. Continental breakfast will be available in that room from 8:00 – 10:00 am on Wednesday and Thursday.

I want to take this opportunity to thank everyone who served on the Local Arrangements Committee. Without the initiative that each of them took, this effort would have been impossible. The committee was made up of:

Dan Busch – Printing and Young Professionals  
Jane Carlson - Registration  
Dave Dorner – Exhibits  
Tom Foltz - Signage  
Keith Haas – General and registration  
Dan Lynch - Sponsorships  
Bill Marten – Technical Program Chairman  
Rick Pace – Budget  
Steve Reusser – Run/Walk  
Jon Schellpfeffer – Golf Outing  
Carol Strackbein – President

I would also like to thank Eric Lecuyer for all his advice and help. I believe that this is the first year that all registration materials were sent directly to Eric rather than to committee members. Eric recorded all registrations on spreadsheets and forwarded them to the appropriate committee members. This added a huge workload to Eric's already busy schedule.